

## **FACILITIES MAINTENANCE TECHNICIAN OFFICE OF THE MAYOR**

**SALARY RANGE:** \$19.17 - \$25.69 per hour

**CLOSING DATE:** January 30, 2015

The City of Beaverton, recognized as one of the Environmental Protection Agency's Green Power Communities, is seeking a Facilities Maintenance Technician to perform a full range of construction, installation, maintenance and repair duties related to the City's commercial building maintenance.

### **ESSENTIAL FUNCTIONS OF THE JOB:**

- General maintenance and repair, including electrical, plumbing, and mechanical in City facilities;
- Respond to daily work requests and provide assistance to other technicians as needed;
- Conduct monthly inspection of fire extinguishers throughout City facilities, check operating condition of fire sprinkler systems;
- Perform general maintenance on air conditioning and heating units;
- Troubleshoot facility systems, including security systems
- Conduct minor appliance and fixture repair;
- Perform minor remodeling and painting;
- Provide excellence in internal and external customer service;
- Support and respect diversity in the workplace.

**TO QUALIFY:** Requires a high school diploma or GED and three years' experience in general construction, repair and maintenance, including two years in a commercial setting or an equivalent combination of education and experience. Requires a valid driver's license and the ability to meet the city's driving standards, Limited Building Maintenance Electrical License (will train for license when hired), CPR and first aid certification within six months of employment.

**HOW TO APPLY:** All interested individuals may apply by submitting a City of Beaverton application form to the Human Resources Department, The Beaverton Building, 12725 SW Millikan Way, Beaverton, OR 97005. Applications may be completed on our website at [www.BeavertonOregon.gov](http://www.BeavertonOregon.gov).

**VETERANS PREFERENCE:** If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications in the work experience portion of your resume and explain how those skills and/or qualifications apply to this position. Provide copy of DD214 and award letters from the Department of VA for service-connected disabilities.